

Appendix 1

ESTABLISHMENT COMMITTEE SUMMARY						
Analysis of Service Expenditure	Local or Central Risk	Actual 2018-19 £'000	Original Budget 2019-20	Latest Approved Budget 2019-20 £'000	Original Budget 2020-21 £'000	Movement 2019-20 to 2020-21 £'000
LOCAL RISK - EXPENDITURE						
Employees	L	11,232	11,839	11,815	12,400	585
Transport Related Expenses	L	28	20	62	20	(42)
Supplies & Services (see note ii)	L	911	756	925	837	(88)
Private Contractors (mainly dental service - see note iii)	L	17	6	6	6	0
Transfer to Reserve	L	0	0	72	0	(72)
Unidentified Savings	L	0	(671)	(455)	(1,350)	(895)
TOTAL LOCAL RISK - EXPENDITURE		12,203	11,950	12,425	11,913	(512)
TOTAL LOCAL RISK - INCOME						
Charges for specific services (see note iii)	L	(1,619)	(1,455)	(4,942)	(4,732)	210
TOTAL LOCAL RISK - INCOME		(1,619)	(1,455)	(4,942)	(4,732)	210
NET LOCAL RISK		10,584	10,495	7,483	7,181	(302)
CENTRAL RISK - EXPENDITURE						
Employees (see note i)	C	728	214	215	214	(1)
Premises Related Expenses	C	39	40	40	42	2
Supplies & Services	C	202	168	1,410	235	(1,175)
Capital Costs	C	0	0	0	0	0
Childcare vouchers	C	35	45	45	45	0
Committee Contingency	C	0	16	16	16	0
TOTAL CENTRAL RISK - EXPENDITURE		1,004	483	1,726	552	(1,174)
CENTRAL RISK - INCOME						
Charges for specific services (mainly commercial property fee income)	C	(67)	(200)	(200)	(200)	0
Other Contributions		(29)	0	(26)	(26)	0
TOTAL CENTRAL RISK - INCOME		(96)	(200)	(226)	(226)	0
NET CENTRAL RISK		908	283	1,500	326	(1,174)
TOTAL EXPENDITURE BEFORE SUPPORT SERVICES		11,492	10,778	8,983	7,507	(1,476)
SUPPORT SERVICES (see note iv)		2,181	2,047	2,080	2,099	19
SUPPORT SERVICES CHARGED BY THIS COMMITTEE (see note v)		(489)	(169)	(1,217)	(41)	1,176
TOTAL NET EXPENDITURE RECHARGED AS SUPPORT SERVICES		13,184	12,656	9,846	9,565	(281)
BY DEPARTMENT:						
Town Clerk		8,947	8,734	8,747	8,516	(231)
Comptroller and City Solicitor		4,237	3,922	1,099	1,049	(50)
TOTAL		13,184	12,656	9,846	9,565	(281)

Notes - Examples of types of service expenditure:-

(i) Employees (central risk) – includes union representatives, Chief Officers recruitment advertising, long service mementoes.

(ii) Supplies and Services – equipment, furniture, materials, uniforms, printing, stationery, professional fees, grants & subscriptions.

(iii) Charges for specific services – printing & stationery charges, commercial property fee income, corporate recruitment, HR services to London Councils, dental charges recovered from employees.

(iv) Support services reflect the share of the Guildhall complex costs and IS charges.

(v) Transformation Fund expenditure reallocated across all funds